

02/18/03

ARIZONA DEPARTMENT OF TRANSPORTATION

Advance Construction Guidelines for Local Projects

An Intergovernmental Agreement (IGA) is required between the Arizona Department of Transportation and the project sponsor.

1. IGA to stipulate project is to be authorized as Advance Construction in accordance with 23 U.S.C. 115.
2. IGA should specify dollar amount of Federal funds, Federal fiscal year of conversion of Federal funds and date invoice should be submitted to ADOT for reimbursement. Obligation and conversion of Federal funds will be done in October of the FFY.
3. IGA should include language to relieve State of Arizona (ADOT) of any financial responsibility. Example - The local entity takes full responsibility of all projects costs until the time of conversion of Federal funds. If Federal funds are not available the local entity is responsible for the total cost of the project. Authorization of this project does not constitute a commitment, guarantee or obligation on the part of the State of Arizona (ADOT) to provide payment.
4. IGA must be signed by the Secretary of State prior to requesting FHWA authorization.
5. MPO/COG must commit Federal funds in the amount shown in the current TIP at the time of authorization/obligation.
6. Meet the FHWA requirement that project must be listed in the current TIP/STIP as Federal funds.
7. MPO/COG may advance the conversion year of Federal funds if formally approved through the Regional Council and a TIP/STIP amendment is approved. MPO/COG will send a letter to ADOT requesting conversion of funds be advanced.